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| **م** | **العملية** | **الهدف** | **مدة تحقيق الهدف** | **عدد مرات قياسه** | **النتائج الفعلية** | **الشخص المسئول** | **الإجراء المتخذ في حالة عدم تنفيذ المهمة** |
| **الربع الأول** | **الربع الثاني** | **الربع الثالث** | **الربع الرابع** |
| 1 |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |
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| 12 |  |  |  |  |  |  |  |  |  |  |
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| 14 |  |  |  |  |  |  |  |  |  |  |
| 15 |  |  |  |  |  |  |  |  |  |  |
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| 17 |  |  |  |  |  |  |  |  |  |  |
| 18 |  |  |  |  |  |  |  |  |  |  |
| 19 |  |  |  |  |  |  |  |  |  |  |
| 20 |  |  |  |  |  |  |  |  |  |  |

 **إعتماد رئيس مكتب إدارة الجودة: ........................................ التاريخ : ......./ ......../ ............**